

Path to Program Launch		Milliman Duties	Q3-2019			Q4-2019			Q1-2020			Q2-2020			Q3-2020			Q4-2020			Q1-2021			Q2-2021			Q3-2021													
			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul													
Program Design and Development																																								
A. Design																																								
A1	Create draft key decision framework (per meetings July 29-30 and any required follow up)	x	NAME	NAME																																				
A2	Lead meetings to set decision framework (July 29-30, any follow up)																																							
A3	Participate in meetings to set key decision framework (July 29-30, any follow up)	x	NAME	NAME																																				
A4	Approval of decision framework																																							
A5	Research/literature review and analysis of options and best practices	x		NAME	NAME																																			
A6	Initial sizing of options (financial)	x		NAME	NAME																																			
A7	Facilitation of key decision making meetings for state team	x		NAME	NAME																																			
A8	Workplan management for overall program design and launch																																							
A9	Workplan management (of Milliman deliverables and action items only)	x	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME											
A10	Development and writing of concept paper	x				NAME	NAME																																	
A11	Final approval of concept paper																																							
B. Financial analysis																																								
B1	Budget projections	x				NAME	NAME	NAME																																
B2	Fee schedule development (if applicable)	x							NAME	NAME	NAME	NAME																												
B3	Rate-setting methodologies/managed care efficiencies	x							NAME	NAME	NAME	NAME																												
B4	Approval of Fee schedules and Rate-setting methodologies																																							
B5	Final/updated capitation rate review (refreshed data)	x																																						
B6	Approval of final/updated capitation rate review																																							
C. Stakeholder Engagement																																								
C1	Create stakeholder communication plan	x						NAME	Consider a preliminary public notice in September? Could also present at MAC or legislative committee, as well as add periodic MAC/legislative updates throughout.																															
C2	Approval of communication plan																																							
C3	Develop public presentation materials	x							NAME																															
C4	Approval of communication materials																																							
C5	Lead individual meetings with key stakeholder groups																																							
C6	Support/participate in individual meetings with key stakeholder groups	x							NAME																															
C7	Facilitate public forums and/or focus groups	x								NAME	NAME	Assumes public input occurs DURING waiver/SPA development, not in advance																												
C8	Participation in public forums and/or focus groups																																							
C9	Collection and summary of public comments	x										NAME																												

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			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul		
C10	Publish summary of public comments																												
C11	Update concept paper as needed	x																											
C12	Final approval of updated concept paper																												
D. Waiver/SPA development (if applicable)																													
D1	Drafting, amendments/revisions	x																											
D2	Lead CMS discussions																												
D3	Support/participate in CMS discussions	x																											
D4	Budget neutrality/cost effectiveness	x																											
D5	Public notice requirements																												
D6	Final version of waiver/SPA delivered	x																											
D7	Target submission date to CMS																												
D8	CMS review (*approval targeted for no later than Nov 2020)																												
E. Procurement and Contracting (as applicable)																													
E1	Draft high level business requirements consistent with program design	x																											
E2	Approve high level business requirements																												
E3	Initial draft/revisions of MCO Application/ RFP/ contract documents	x																											
E4	Approval of MCO Application/ RFP/ Contract documents																												
E5	State legal review																												
E6	Application submission or Procurement/RFP period																												
E7	Assistance with bidder questions (Application/RFP period)	x																											
E8	Announcement of RFP winners																												
E9	Assistance with contract negotiations	x																											
F. Readiness Review (as applicable)																													
F1	Creation of readiness review tool																												
F2	Approval of audit tools																												
F3	Readiness Review audit management																												
	a. Desk review assistance																												
	b. Onsite review assistance																												
	c. Technical testing																												
F4	MCOs approved for go live																												

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G Implementation																																			
G1	Project management/Execution of program implementation																																		
G2	Policy and procedure development																																		
G3	Assist with any policy changes during implementation	x																	NAME	NAME	NAME	NAME													
G4	Assist with public communication materials	x																	NAME	NAME	NAME	NAME													
PROGRAM GO LIVE																																			July 1st

Timeline Key:
Milliman activities leading to deliverable
Milliman facilitation/support/project management
STATE activity/decision point
Other activities/out of scope

Milliman team leaders:

Policy /project management team - NAME

Actuarial Team - NAME

Milliman subcontractors:

Milliman may bring in a subcontractor to augment the policy team, with STATE approval

SUBCONTRACTOR - contracting, negotiation support - Note this work may occur through separate contract vs. as a Milliman sub

Key contact at STATE will be responsible for:

Facilitation of state staff meeting attendance

Facilitation of state decision making

Ownership/tracking of state action items

Obtaining source data as needed

Obtaining state approval of materials

Planning/attendance at public forums

Legislative or other stakeholder updates

Out of scope for Milliman:

Overall project management for program launch

Operational implementation management

Technical/systems project management

Readiness review/Technical and systems testing