

## **PROFESSIONAL SUMMARY**

A seasoned project manager with over 10 years' experience working in fast-paced environments. Has demonstrated success partnering with stakeholders and building cross-functional teams that define, create, execute and monitor key processes to support customer-focused operational objectives. Also possesses an active Top Secret clearance.

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|-------------------|--------------------------------|-----------------------|
| ➤ Leadership      | ➤ <b><u>CORE STRENGTHS</u></b> | ➤ Process Improvement |
| ➤ Team Building   | ➤ Asset Management             | ➤ Demand Analysis     |
| ➤ Problem Solving | ➤ Supply Chain Management      | ➤ Project Management  |
|                   | ➤ Strategic Planning           |                       |

## **PROFESSIONAL EXPERIENCE**

**VP of Operations** – Bronze Star Logistics (Indianapolis, IN, Jul. 2017 – Dec. 2019). Accountable for establishing and implementing long-range goals, plans and policies that will improve operational efficiency and profitability. Charged with defining and ensuring the operations, health and safety, sales, compliance, and field services departments meet individual goals. Responsible for developing and implementing more sophisticated policies and procedures for industry best practice, optimal performance, and achievement of strategic goals.

**Portfolio Management** – Logistics Support HQ (Tacoma, WA, Jan. 2015 – Jun. 2016) Monitored programs and projects across the organization to identify gaps, prioritize usage of human capital and asset resources for capabilities, and aligned programs and projects to corporate vision.

- Provided supply chain management SME perspective to new technology initiatives; developed SAP software integration plan for six logistic companies minimizing support and operational degradation
- Worked closely with cross functional departments to collect and review data, and monitor capabilities; created nine-month distribution and life support plan for warfighters in the austere areas

**Senior Logistics Manager** – Logistics Co. (Tacoma, WA, Jan. 13 – Dec. 14) Managed support teams responsible for establishing efficient and timely logistics services, both domestic inbound and outbound, and provide logistic support recommendations in support of the client's needs.

- Balanced conflicting interests arising within inventory management, material management, and demand planning process; prioritizing resources based on mission and readiness of the clients
- Oversaw multiple base operation support contracts; made bi-weekly site visits making on the spot corrections, reviewed financial reports and reported monthly to senior-level stakeholders on finds

**Strategic Planner** – Sustainment HQ (Newport News, VA, Feb. 09 – Dec. 12) Developed and monitored pre-deployment experiences and culminating training events, theater logistics strategy, contingency planning, force management and deployment priorities in support of senior stakeholder support lines of efforts.

- Analyzed historic data and current force posture to reorganized postal locations and reallocation of logistics and human capital assets to support postal needs in Afghanistan
- Led cross-functional team in creating the Haiti earthquake response plan; deploying over 500 personnel and 2,100 pieces of equipment within 30 days of notification

**Compliance Manager** – Transportation HQ (Newport News, VA, Nov. 07 – Jan. 09) Active hands-on participant in decision-making and development, particularly with respect to facilities, distribution, maintenance, and EPA improvements to compliance processes of 12 companies.

- Created organization SOP that outlined step-by-step instructions on daily, monthly, and quarterly inventory and maintenance reporting, maintenance priorities, and environmental compliance
- Coached and mentored managers to resolve challenging relationship management situations; conducted monthly training that addressed systemic issues across the organization senior leaders

## **EDUCATION & CERTIFICATIONS**

- Master of Business Administration (MBA), Purdue University, (Lafayette, IN)
- Lean Six Sigma Black Belt (LSSBB) Certified, University of Washington-Tacoma (Tacoma, WA)
- Project Management Program (PMP) Certified, Project Management Institute